## **Campus Parent Portal: Contact Preferences**

Manage your contact preference by selecting the desired language and when you receive a message, and how you receive that message (phone call, email, or text message). If your school has turned on certain options, you may be able to modify your phone numbers and email addresses.

From the **User Menu** (person icon, top right), select **Settings**, then select **Contact Preference**. Review existing contact information (phone numbers and email addresses), enter any updates and mark your desired Messenger Preferences. When phone and email changes are made, an email notification acknowledging the change is sent to the individual, alerting them to changes they may not have made.

